

CERTIFICATE IN HUMAN RESOURCES MANAGEMENT AND COMMUNICATION

| Code | Title | Credits |
|----------------------------------|--|---------|
| Requirements (18 credits) | | |
| CO-507 | Organizational Communication | 3 |
| BM-635 | Human Resource and Organizational Development | 3 |
| Select four of the following: | | 12 |
| CO-505 | Interpersonal Communication | |
| CO-508 | Presentational Communication: Design and Delivery | |
| CO-510 | Global Communication and Public Relations | |
| CO-512 | Intercultural Communication and Diversity Management | |
| CO-514 | Conflict Management and Negotiation | |
| CO-540 | Organizational Training and Consulting | |
| CO-584 | Leadership Communication | |
| CO-595 | Graduate Internship in Communication ¹ | |
| Total Credits | | 18 |

¹ *Strongly recommended for students with less than one year of professional experience*

Admission Requirements

1. Possession of a baccalaureate degree with a 2.75 overall GPA and a 3.0 GPA in the undergraduate major.
2. Two letters of recommendation. Letters from current or former professor recommended. If these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.
3. Personal essay of not more than 750 words that describes your preparation for study in the program and personal objectives for graduate study.
4. Digital and/or hard copy portfolio of select samples of work, including a writing sample, that demonstrates initiative and achievement in academic, professional, and/or community settings. (Applicants who have earned an undergraduate degree the previous year must submit scores from the GRE.)
5. Résumé.