

# TERMS OF PAYMENT

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Payment of fall semester charges are due in August, and spring semester charges are due in December. Specific dates are set annually and can be viewed on the Bursar Web page under "Payment Deadlines." Billing statements will be sent electronically to students and authorized users designated by the student.

**Cash and Debit Card:** accepted in person at the Office of the Cashier located on the first floor of the Great Hall Annex. Call 732-571-7540.

**Check or Money Order:** accepted in person, as above, or mailed in the envelope that is enclosed with your bill. The student's ID number must be written on all checks and money orders.

**Credit Cards:** Visa, MasterCard, Discover, and American Express are accepted. You may fill out the form included with your bill and return it in the envelope, also provided. This form of payment is also accepted both in person and over the phone. The person to whom the credit card is issued must call.

**Online:** by electronic check or credit card by logging into the Monmouth University student portal, *myMU*. Select "Student Bill & Payment Center."

A student who does not meet their financial obligations to the University will be subject to deregistration from their courses for nonpayment. Financial clearance must be met for a student to graduate or receive transcripts, either official or unofficial (student copy).

If payment is not made as required, the student will not be allowed to register for future semesters/terms until the outstanding balance is satisfied. In addition, all collection costs and fees, including, but not limited to, attorneys' fees incurred by the University, will be paid by the student.

## Tuition Payment Plan

To accommodate parents and students who prefer to pay for educational expenses in monthly installments, payment plans are now available through Student Bill & Payment Center. Starting June 1st prior to each Fall semester, students can enroll in an estimated payment plan using an estimation of their Fall semester balance. Once Fall semester charges are posted on students' accounts, the estimated payment plan will automatically revert to a real-time payment plan, which will capture students' actual account balances and recalculate monthly installments accordingly.

Students will be required to pay an Enrollment Fee of \$45.00 upon establishment of a monthly payment plan.

The Bursar's Office provides answers to a list of frequently asked questions (FAQs) regarding the payment plan on its web page.