

GRADUATE PROGRAM ADMISSION REQUIREMENTS FOR PROGRAM CONSIDERATION

Note: Graduate students are prohibited from matriculating in more than one graduate degree program at the same time. Students are permitted to pursue a degree program and a certificate/endorsement or two certificate/endorsements concurrently.

Master of Arts in Anthropology (MA) and Graduate Certificate in Archaeology:

1. Possession of a baccalaureate degree from an accredited college or university with a minimum 3.00 GPA.
2. Essay (500 words) highlighting personal and/or professional goals and objectives for wanting to pursue graduate study in the field of anthropology.
3. Two professional letters of recommendation from persons familiar with the prospective student's academic and/or professional competence.

Master of Arts in Corporate and Public Communication (MA) and Graduate Certificates:

- Human Resource Management
 - Public Service Communication Specialist
 - Strategic Public Relations and New Media
1. Possession of a baccalaureate degree with a 2.75 overall GPA and a 3.0 GPA in the undergraduate major.
 2. Two letters of recommendation. Letters from current or former professor recommended. If these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.
 3. Personal essay of not more than 750 words that describes your preparation for study in the program and personal objectives for graduate study.
 4. Digital and/or hard copy portfolio of select samples of work, including a writing sample, that demonstrates initiative and achievement in academic, professional, and/or community settings. (Applicants who have earned an undergraduate degree the previous year must submit scores from the GRE.)
 5. Résumé.

Master of Arts in Criminal Justice (MA) and Master of Arts in Criminal Justice (MA) with track in Homeland Security:

1. Possession of a baccalaureate degree with a minimum 2.5 overall GPA and a 3.0 in the undergraduate major.
2. Two letters of recommendation.

3. Personal essay of 250 to 300 words that describes your preparation for study in the program and personal objectives for graduate study in criminal justice.

Master of Arts in English with a Concentration in Creative Writing (MA)

1. Possession of a baccalaureate degree with a minimum 2.75 GPA, fifteen or more credits in literature or a related field, and at least one course in creative writing is strongly recommended.
2. An application essay of 1,000 words describing your interest in this program, what you hope to accomplish, and how you think the program will fit into your academic and career goals.
3. A brief creative writing sample: four to five pages of poetry, fiction, creative non-fiction, or drama writing.
4. Two letters of recommendation. Letters from current or former professors recommended; if these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.

Master of Arts in English with a Concentration in Literature (MA) Master of Arts in English with a Concentration in Rhetoric and Writing (MA)

1. Possession of a baccalaureate degree with a minimum 2.75 GPA; fifteen or more credits in literature or a related field strongly recommended.
2. An application essay of 1,000 words describing your interest in this program, what you hope to accomplish, and how you think the program will fit into your academic and career goals.
3. Two letters of recommendation. Letters from current or former professors recommended; if these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.

Master of Arts in History (MA)

1. Possession of a baccalaureate degree with a 2.5 overall GPA and a 3.0 GPA in the undergraduate major.
2. Two letters of recommendation.
3. Written statement that describes the historical areas you wish to study and details how graduate study will contribute to your professional and academic goals.

Master of Arts in Addiction Studies (MA) and Master of Science in Clinical Mental Health Counseling (MS)

1. Possession of a baccalaureate degree with a 3.0 overall GPA.
2. Two completed Monmouth University Professional Counseling recommendation forms.
3. Twelve credits in Psychology or closely related field (including courses in personality theory, statistics, abnormal psychology, and research methods).
4. Narrative (four to five pages, double spaced) in response to the questions outlined on the Admission Application Essay Form (<https://>

www.monmouth.edu/uploadedFiles/Content/University/admission/graduate/PCEssay.pdf).

5. Participation in a group interview.

Graduate Certificate in Professional Counseling

1. Possession of a baccalaureate degree.
2. Current enrollment in a CACREP-accredited Master's program in Counseling or prior graduation from a CACREP-accredited Master's program in Counseling.
3. Cumulative GPA of at least 3.0 in the CACREP-accredited Master's degree in Counseling.

Master of Social Work (MSW)

1. Possession of a baccalaureate degree with a 2.75 overall GPA and a 3.0 GPA in the undergraduate major. Social Work is grounded in the liberal arts and contains a coherent, integrated, professional foundation in social work (CSWE Accreditation Standards). MSW applicants with a baccalaureate degree are required to have a strong liberal arts background in English, Math and Psychology (none of these courses can be a College Level Examination Program; they must be taken as college-level, credit-bearing classes). The program also prefers courses in History, Sociology, Political Science, Anthropology, and Economics.
2. Three completed Monmouth University School of Social Work recommendation forms. Recommendations must be from an academic or professional source; it cannot be from friends and/or relatives.
3. Narrative (four to five pages, double spaced) in response to the questions outlined on the Autobiographical Statement form (<https://www.monmouth.edu/uploadedFiles/Content/University/admission/graduate/MSWAutobioStatement.pdf>).
4. Candidates for Advanced Standing must have a BSW from an accredited program within six years of the date of application, fulfill GPA requirements, and submit the Monmouth University Advanced Standing Field Evaluation form.
5. Candidates for Advanced Standing must have completed a course in statistics within the last six years.
6. In instances where the admissions committee has questions about an applicant's references, personal statement, or academic record, the applicant may be required to attend an interview as part of the admissions process.

Graduate Certificate: Play and Expressive Therapies

1. A master's degree in a medical or mental health discipline (for example, MSN, MSW, MA) and eligibility for licensure in that discipline.

Master of Science in Computer Science (MS)

1. Possession of a baccalaureate degree with a minimum 2.75 overall GPA and a 3.0 in the undergraduate major, preferably in the sciences or engineering.
2. Two letters of recommendation.
3. Two semesters of Calculus (I and II) with grades of "C" or better.

4. Two semesters of computer programming courses within the past five years (equivalent to Monmouth's CS-175 Introduction to Computer Science I (4 cr.) and CS-176 Introduction to Computer Science II (4 cr.)) at a recognized institution with a grade of "B" or better. Applicants not meeting these requirements for programming experience may be required to take CS-501A Computer Programming Essentials (3 cr.) or its equivalent.

Master of Science in Information Systems (MS)

(Management and Technology tracks)

1. Possession of a baccalaureate degree with a minimum 2.75 overall GPA and a 3.0 GPA in the major. Candidates should have an undergraduate degree in computer science, software engineering, information technology, information science, or business administration or majored in a field that requires a substantial component of software development and/or business administration.
2. Applicants to the Technology track must have completed courses equivalent to Program Development I and II, Introduction to Management, Principles of Software Engineering, and Data Structures and Algorithms.
3. Applicants to the Management track must have completed courses equivalent to Program Development I, Introduction to Management, Principles of Software Engineering, Financial Accounting, and Microeconomics and Macroeconomics.
4. Applicants who have not completed one or more of these courses will be evaluated on a case by case basis. They may be required to complete foundation courses.

Master of Science in Software Engineering (MS)

1. Possession of a baccalaureate degree in software engineering, computer science, computer engineering, or another engineering-related discipline with a 2.75 overall GPA and a 3.0 GPA in the undergraduate major. Candidates whose major is not computer science or a related field may be admitted on a case-by-case basis.
2. Demonstrate completed course work in computer programming, data structures and algorithms, operating systems, discrete mathematics, and software engineering. Applicants who have not completed course work in these areas will be required to complete preparatory/foundation courses as necessary. (Only foundation coursework will be applied towards the MS degree.) Students must earn a grade of "B-" or better in each of these courses.
3. Thesis track students must hold a bachelor's degree in software engineering from a college or university accredited by its regional accrediting agency.

Master of Business Administration (MBA) Master of Business Administration (MBA) with Concentrations in

- Accounting,
- Finance,
- Management,
- Marketing, and
- Real Estate

Graduate Certificate in Accounting

- Possession of a four-year baccalaureate degree and with a minimum GPA of 2.75 and either:
 - GMAT¹ or
 - CPA or CFA licensure.
- Possession of a four-year baccalaureate degree with a minimum GPA of 3.3 and three years of evaluated work experience.
- Possession of a Master's or Doctoral degree (MS, MD, JD, PhD, EdD, etc.).

Applicants must also provide:

- Current résumé.
- Essay explaining why the applicant wishes to pursue this graduate program (500 words or less).
- Two letters of recommendation (optional)

¹ *The Graduate Record Exam (GRE) will be considered as a substitute for the GMAT on an equivalent basis. LSAT or Engineering certification exams (FE, PE, SE, PS, FS) may be considered in place of the GMAT.*

Master of Arts in Teaching (MAT)

- Possession of a baccalaureate degree with a satisfactory overall GPA per state requirements and a 3.0 GPA in the undergraduate major.
- Two letters of recommendation for graduate study.
- Résumé.
- Personal statement of not more than two pages that describes your preparation for study in the program and personal objectives for graduate study.
- Provide evidence of successfully achieving a minimum score on one of the following tests as a condition of admission to the MAT:
 - Provide a passing score on the Praxis Core Academic Skills for Educators #5751
 - Provide an official qualifying score on the SAT, ACT or GRE required for the year in which the exam was taken (see New Jersey Department of Education for details).
- Students interested in the MAT Initial Certification K-12 in Chinese must have a degree or thirty approved credits in the Chinese language and culture.

Note: Prior to student teaching, the appropriate Praxis Test must be successfully completed, and all content course work and/or conditions of acceptance must be satisfied.

Master of Education (MEd)

- Possession of a baccalaureate degree with an overall GPA per state requirement (see website for details).
- Two letters of recommendation related to the applicant's competence for graduate study.
- Essay (500 words or more) explaining why the applicant wishes to pursue this graduate program.
- Resume.
- Teaching certification may be required based on program of study.

Master of Science in Education (MSEd)

- Applicant must be a certified teacher. (Does not apply to MSEd School Counseling and Student Affairs College Counseling, Autism/ABA or Autism.)

- Possession of a baccalaureate degree with a satisfactory overall GPA per state requirements (see New Jersey Department of Education for details) and a 3.0 in the undergraduate major.
- Two letters of recommendation related to the applicant's competence for this graduate program and professional work.
- Essay (500 words or more). For School Counseling and Student Affairs and College Counseling, the essay must discuss why social justice is important to the applicant and how the applicant foresees utilizing this training in his/her future career as a school counselor or student affairs professional. For all other MSEd programs the essay must explain why the applicant wishes to pursue the graduate program of their choice.
- Students applying to the MSEd School Counseling and MSEd Student Affairs and College Counseling programs must participate in a group interview.

Note: Upon completion of the Principal/School Administrator/Supervisor Program, you must provide documentation evidencing completion of five years of successful educational experience under a valid provisional or standard New Jersey or equivalent out-of-state certificate to be eligible for the endorsement.

Master of Science in Education (MSEd) Speech-Language Pathology

- Submit a completed application through the Communication Science and Disorders Centralized Application Service (CSDCAS (<http://www.capcsd.org/csdcas-student-page>)) along with the signed SLP Communication Standards form and \$50 application fee submitted to Monmouth University.
- Possession of a baccalaureate degree with a satisfactory overall GPA per state requirements (see Web site for details) and a minimum 3.0 GPA in the undergraduate major.
- GRE scores (taken within the last five years). Students who hold a master's degree or higher from an accredited institution are not required to submit GRE scores.
- Essay (500 words or more) explaining why the student wishes to pursue a career in Speech-Language Pathology.
- Two professional letters of recommendation.
- Résumés are recommended but not required.
- Candidates must be able to communicate effectively in order to meet ASHA's standards of clinical competence. Specifically, successful candidates "must have demonstrated communication skills sufficient to achieve effective clinical and professional interaction with clients/patients and relevant others." Source: (<http://www.asha.org/Certification/2014-Speech-Language-Pathology-Certification-Standards>)2014 *Standards for the Certificate of Clinical Competence in Speech-Language Pathology*.
- Completion of eighteen (18) credits of speech-language pathology prerequisite courses. Applicants must also fulfill ASHA requirements listed at <https://www.asha.org/Certification/Course-Content-Areas-for-SLP-Standards/>.

Doctor of Education (EdD)

- All applicants must have an earned master's degree in education, business, or related field. Official transcripts are required from each institution in which bachelor's and master's level credits were earned.
- Applicants must have a minimum GPA of 3.25 out of 4, in a nationally accredited Master's Program.

- Applicants must provide evidence of having taken the Verbal, Quantitative, and Analytical writing tests of the Graduate Record Examination (GRE) or the Graduate Management Admissions Test (GMAT), the Law School Admission Test (LSAT) or the Miller Analogies Test (MAT) within the last five years. Other exams may be considered.
- A current resume/curriculum vitae should outline the applicant's educational background, employment history, professional activities, and other activities that provide support for admission.
- Two letters of recommendation addressing the applicant's readiness for doctoral study.
- A two-page personal statement describing the applicant's preparation for study in the program and personal objectives for graduate study.
- Candidates may be selected for an interview by one or more members of the advisory board to determine the candidate's level of interest, aptitude, and career goals.
- At or near the time of their interview, candidates may be asked to provide an onsite writing sample to be evaluated by the admission committee.

Master of Science in Nursing (MSN)

- Possession of a BSN from an accredited program, with a minimum 3.0 GPA. RN students with a baccalaureate degree other than nursing may be admitted into the "bridge" program.
- A current New Jersey RN license and one year of work experience as a registered professional nurse. For APN tracks one year of experience in the enrolled specialty track is required before beginning the clinical specialty practicum.
- A personal statement (one to two pages) outlining professional goals.
- Two letters of recommendation.
- A college-level course in health assessment. (An appropriate continuing education course may be substituted at the program director's discretion.) This requirement does not apply to the Nursing Administration concentration.
- Proof of a current \$1,000,000 to \$3,000,000 liability and malpractice policy.
- Résumé.

RN to MSN Direct Program

Students who are interested in pursuing this program must apply to a Master of Science in Nursing program and fulfill all admission requirements after the completion of the Undergraduate Certificate in Nursing.

Master of Science Physician Assistant (MS)

- Submit a completed Central Application Service for Physician Assistants (CASPA) application.
- Possession of a baccalaureate degree from a regionally accredited college or university.
- A minimum cumulative GPA of 3.0 on a 4.0 scale and a minimum 3.0 in prerequisite courses.
- Successful completion of the following prerequisite courses with a grade of "C" or better: Human Anatomy and Physiology I and II; Chemistry I and Chemistry II; Biology I; Microbiology (all science courses must have laboratory component); General Psychology;

and any one of the following math courses: pre-calculus, calculus, or statistics.

- A minimum of 200 documented hours of shadowing/volunteering/clinical work experience.
- Complete the Graduate Record Examination (GRE) in the past five years. There is no specific score needed for consideration, however, competitive applicants have scores above the 50th percentile in each of the three areas; Verbal, Quantitative and Analytical Writing.
- Signed Technical Standards Acknowledgement and a \$50 Monmouth University application fee.
- Personal interview with the Admissions Committee.
- Complete a background check prior to matriculation.

Doctor of Nursing Practice (DNP)

- Applicant must be a graduate of an accredited Master's in Nursing program or a related field (i.e., MBA, MPH, MHA).
- Possession of an active RN license.
- Certification in a specialization is preferred.
- Must have a minimum of GPA of 3.2 or higher on a 4.0 scale.
- Employed for at least one year after completing an MSN.
- Statement of vision of her/his leadership role to improve healthcare outcomes.
- Résumé that includes details of current practice.
- Two professional and/or academic letters of recommendation.
- Official transcripts from all previous college work.
- Telephone or in person interview may be a part of the admission process.
- Current liability and malpractice insurance of \$1,000,000 to \$3,000,000.
- After admission, prior to starting classes, students must submit to the School of Nursing and Health Studies a certificate of good health from a primary care practitioner, including a health history and physical examination with associated laboratory studies, immunizations, and criminal background checks in accordance with the special requirements of affiliation contracts with clinical agencies.

Graduate Endorsements in School Nursing, School Nursing - Non-Instructional Graduate Certificate in Forensic Nursing

- Possession of a baccalaureate degree with a minimum 2.75 GPA.
- A current New Jersey RN license, a year of experience as a registered nurse, and proof of a current \$1,000,000 to \$3,000,000 liability and malpractice policy.

Post-Master's Certificates

- Possession of a baccalaureate degree with a 3.0 GPA and a master's degree in nursing.
- A current New Jersey RN license, a year of experience as a registered nurse and proof of a current \$1,000,000 to \$3,000,000 liability and malpractice policy. A year of experience in the enrolled specialty track is required to begin the clinical specialty practicum.
- A personal statement (one or two pages) outlining professional goals.

4. Two letters of recommendation.
5. A college-level course in health assessment. (An appropriate continuing education course may be substituted at the program director's discretion for the nursing practitioner tracks.) This requirement does not apply to the Nursing Administration concentration.
6. Résumé.