GRADUATE PROGRAM ADMISSION REQUIREMENTS FOR PROGRAM CONSIDERATION

Note: Graduate students are prohibited from matriculating in more than one graduate degree program at the same time. Students are permitted to pursue a degree program and a certificate/endorsement or two certificate/endorsements concurrently.

Master of Arts in Anthropology (M.A.) and Graduate Certificates:
  · Archaeology
  · Geographic Information Systems (G.I.S.):
    1. Possession of a baccalaureate degree from an accredited college or university with a minimum 3.00 GPA.
    2. Essay (500 words) highlighting personal and/or professional goals and objectives for wanting to pursue graduate study in the field of anthropology.
    3. Two professional letters of recommendation from persons familiar with the prospective student's academic and/or professional competence.

Master of Arts in Communication (M.A.) Concentrations:
  · Interactive Digital Media
  · Strategic Public Relations and Social Media

and Graduate Certificates:
  · Human Resource Management
  · Public Service Communication

  1. Possession of a baccalaureate degree with a 2.75 overall GPA and a 3.0 GPA in the undergraduate major.
  2. Two letters of recommendation. Letters from current or former professor recommended. If these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.
  3. Personal essay of not more than 750 words that describes your preparation for study in the program and personal objectives for graduate study. Interactive and Digital Media concentration applicants are required to submit a digital portfolio with samples of your creative media, interactive media, transmedia design, computing, and/or technological projects that highlight and demonstrate your initiative and achievement in academic, professional, and/or community settings
  4. Digital and/or hard copy portfolio of select samples of work, including a writing sample, that demonstrates initiative and achievement in academic, professional, and/or community settings.
  5. Résumé.

Master of Arts in Criminal Justice (M.A.) and Optional tracks:
  · Homeland Security
  · Leadership

  1. Possession of a baccalaureate degree with a minimum 2.5 overall GPA and a 3.0 in the undergraduate major.
  2. Two letters of recommendation.
  3. Personal essay of 250 to 300 words that describes your preparation for study in the program and personal objectives for graduate study in criminal justice.

Master of Arts in English with a Concentration in Creative Writing (M.A.)

  1. Possession of a baccalaureate degree with a minimum 2.75 overall GPA, fifteen or more credits in literature or a related field, and at least one course in creative writing is strongly recommended.
  2. An application essay of 1,000 words describing your interest in this program, what you hope to accomplish, and how you think the program will fit into your academic and career goals.
  3. A brief creative writing sample: four to five pages of poetry, fiction, creative non-fiction, or drama writing.
  4. Two letters of recommendation. Letters from current or former professors recommended; if these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.

Master of Arts in English with a Concentration in Literature (M.A.)

Master of Arts in English with a Concentration in Rhetoric and Writing (M.A.)

  1. Possession of a baccalaureate degree with a minimum 2.75 GPA; fifteen or more credits in literature or a related field strongly recommended.
  2. An application essay of 1,000 words describing your interest in this program, what you hope to accomplish, and how you think the program will fit into your academic and career goals.
  3. Two letters of recommendation. Letters from current or former professors recommended; if these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.

Master of Fine Arts (M.F.A.) – Creative Writing

For students applying for the dual M.A./M.F.A. degree program, Monmouth requires:

  1. Possession of a bachelor's degree with a minimum 2.75 overall GPA, 15 or more credits in literature or a related field, and at least one course in creative writing (strongly recommended)
  2. An application essay: 1,500 words describing your interest in creative writing, intent to continue study toward the M.F.A., what you hope
to accomplish in the M.A./M.F.A. program, and how you think the program will fit into your academic and career goals
3. A creative writing sample: 15 – 20 pages of poetry, fiction, creative non-fiction, or drama writing
4. Two letters of recommendation. Letters from current or former professors recommended; if these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.

Only students that have an overall graduate GPA of 3.25 at the completion of the M.A. in English Creative Writing program, and have been approved by the program director will continue.

For current or former Monmouth University M.A. in English Creative Writing students applying to the third-year M.F.A degree program, Monmouth requires:
1. Possession of a master’s degree in English with a minimum 3.25 overall GPA, at least 12 credits in creative writing, and a creative thesis or equivalent
2. An application essay of 1,000 words describing your interest in creative writing, what your hope to accomplish in the program, and how you think the program will fit into your academic and career goals
3. A creative writing sample: 15 – 20 pages of poetry, fiction, creative non-fiction, or drama writing
4. Two letters of recommendation. Letters from current or former professors recommended; if these are unavailable, letters may be sought from current colleagues, or a current or recent supervisor.
5. Interview with the program director may be required

*Students without the M.A. in English/Creative Writing Concentration must complete the graduate Creative Writing courses first and must submit the requirements above before beginning the 18 credit M.F.A. curriculum.

Master of Arts in History (M.A.)

Optional Specializations:
- European
- U.S. History
- World History

1. Possession of a baccalaureate degree with a 2.5 overall GPA and a 3.0 GPA in the undergraduate major.
2. Two letters of recommendation.
3. Written statement that describes the historical areas you wish to study and details how graduate study will contribute to your professional and academic goals.

Master of Arts in Addiction Studies (M.A.)

Master of Science in Clinical Mental Health Counseling (M.S.)

1. Possession of a baccalaureate degree with a 3.0 overall GPA.
2. Two completed Monmouth University Professional Counseling recommendation forms.
3. Twelve credits in Psychology or closely related field (including courses in personality theory, statistics, abnormal psychology, and research methods).
4. Narrative (four to five pages, double spaced) in response to the questions outlined on the Admission Application Essay Form (https://www.monmouth.edu/uploadedFiles/Content/University/admission/graduate/PCEssay.pdf).
5. Participation in a group interview.

Graduate Certificate in Professional Counseling

1. Possession of a baccalaureate degree.
2. Current enrollment in a CACREP-accredited Master’s program in Counseling or prior graduation from a CACREP-accredited Master’s program in Counseling.
3. Cumulative GPA of at least 3.0 in the CACREP-accredited Master’s degree in Counseling.

Master of Social Work (M.S.W.)

Concentrations:
- Global and Community Practice
- Clinical Practice with Families and Children

1. Possession of a baccalaureate degree with a 2.75 overall GPA and a 3.0 GPA in the undergraduate major. Social Work is grounded in the liberal arts and contains a coherent, integrated, professional foundation in social work (CSWE Accreditation Standards). M.S.W. applicants with a baccalaureate degree are required to have a strong liberal arts background with a minimum of one 3-credit course in English, Math and Psychology (none of these courses can be a College Level Examination Program; they must be taken as college-level, credit-bearing classes). The program also prefers courses in History, Sociology, Political Science, Anthropology, and Economics.
2. Three completed Monmouth University School of Social Work recommendation forms. Recommendations must be from an academic or professional source; it cannot be from friends and/or relatives.
3. Narrative (four to five pages, double spaced) in response to the questions outlined on the Autobiographical Statement form (https://www.monmouth.edu/uploadedFiles/Content/University/admission/graduate/MSWAutobioStatement.pdf).
4. Candidates for Advanced Standing must have a B.S.W. from an accredited program within six years of the date of application, fulfill GPA requirements, and submit the Monmouth University Advanced Standing Field Evaluation form.
5. Candidates for Advanced Standing must have completed a course in statistics within the last six years.
6. In instances where the admissions committee has questions about an applicant’s references, personal statement, or academic record, the applicant may be required to attend an interview as part of the admissions process.
Graduate Certificate: Play and Expressive Therapies
1. A master’s degree in a medical or mental health discipline (for example, M.S.N., M.S.W., M.A.) and eligibility for licensure in that discipline.

Master of Science in Computer Science (M.S.)
Optional tracks:
• Computer Networks
• Databases and Intelligent Information Systems
• Security of Information Systems
1. Possession of a baccalaureate degree with a minimum 2.75 overall GPA and a 3.0 in the undergraduate major, preferably in the sciences or engineering.
2. Two letters of recommendation.
3. Two semesters of Calculus (I and II) with grades of “C” or better.
4. Two semesters of computer programming courses within the past five years (equivalent to Monmouth’s CS-175 Introduction to Computer Science I (3 cr.), CS-175L Introduction to Computer Science I Lab (1 cr.) and CS-176 Introduction to Computer Science II (3 cr.), and CS-176L Introduction to Computer Science II Lab (1 cr.)) at a recognized institution with a grade of "B" or better. Applicants not meeting these requirements for programming experience may be required to take CS-501A Computer Programming Essentials (3 cr.) or its equivalent.

Master of Science in Information Systems (M.S.)
• Management Track
• Technology Track
1. Possession of a baccalaureate degree with a minimum 2.75 overall GPA and a 3.0 GPA in the major. Candidates should have an undergraduate degree in computer science, software engineering, information technology, information science, or business administration or majored in a field that requires a substantial component of software development and/or business administration.
2. Applicants to the Technology track must have completed courses equivalent to Program Development I and II, Introduction to Management, Principles of Software Engineering, and Data Structures and Algorithms.
3. Applicants to the Management track must have completed courses equivalent to Program Development I, Introduction to Management, Principles of Software Engineering, Financial Accounting, and Microeconomics and Macroeconomics.
4. Applicants who have not completed one or more of these courses will be evaluated on a case by case basis. They may be required to complete foundation courses.

Master of Science in Software Engineering (M.S.)
1. Possession of a baccalaureate degree in software engineering, computer science, computer engineering, or another engineering-related discipline with a 2.75 overall GPA and a 3.0 GPA in the undergraduate major. Candidates whose major is not computer science or a related field may be admitted on a case-by-case basis.
2. Demonstrate completed course work in computer programming, data structures and algorithms, operating systems, discrete mathematics, and software engineering. Applicants who have not completed course work in these areas will be required to complete preparatory/foundation courses as necessary. (Only foundation coursework will be applied towards the MS degree.) Students must earn a grade of “B-” or better in each of these courses.
3. Thesis track students must hold a bachelor’s degree in software engineering from a college or university accredited by its regional accrediting agency.

Master of Business Administration (M.B.A.)
Master of Business Administration (M.B.A.) with Concentrations:
• Accounting
• Finance
• Management
• Marketing, and
• Real Estate

Graduate Certificate in Accounting
1. Possession of a four-year baccalaureate degree and with a minimum GPA of 2.75 and either:
   a. GMAT1,2,3 or
   b. CPA or CFA licensure.
2. Possession of a four-year baccalaureate degree with a minimum GPA of 3.5.4
3. Possession of a four-year baccalaureate degree with a minimum GPA of 3.0 and three years full time work experience.
4. Possession of a Master’s or Doctoral degree (MS, MD, JD, PhD, EdD, etc.).

Applicants must also provide:
2. Essay explaining why the applicant wishes to pursue this graduate program (500 words or less).
3. Two letters of recommendation (optional)
   1 The Graduate Record Exam (GRE) will be considered as a substitute for the GMAT on an equivalent basis. LSAT or Engineering certification exams (FE, PE, SE, PS, FS) may be considered in place of the GMAT.
   2 The GMAT will be waived for any applicant with a 3.5 or greater GPA
   3 The GMAT will be waived for any applicant with a GPA of 3.0 or greater and 3 years of full time work experience.

Master of Arts in Teaching (M.A.T.)
1. Possession of a baccalaureate degree with a satisfactory overall GPA per state requirements (see NJDOE website for details) and a 3.0 GPA in the undergraduate major.
2. Two letters of recommendation for graduate study.
Special Education tracks include:

Concentrations:
- Master of Science in Education (M.S.Ed.)
- Master of Education (M.Ed.)

1. Possession of a baccalaureate degree with a satisfactory overall GPA per state requirement (see NJDOE website for details).
2. Two letters of recommendation related to the applicant’s competence for graduate study.
3. Essay (500 words or more) explaining why the applicant wishes to pursue graduate study.
4. Resume.
5. Teaching certification may be required based on program of study.

Note: Prior to student teaching, the appropriate Praxis Test must be successfully completed, and all content course work and/or conditions of acceptance must be satisfied.

Master of Education (M.Ed.)

1. Possession of a baccalaureate degree with an overall GPA per state requirement (see NJDOE website for details).
2. Two letters of recommendation related to the applicant’s competence for graduate study.
3. Essay (500 words or more) explaining why the applicant wishes to pursue this graduate program.
4. Resume.
5. Teaching certification may be required based on program of study.

Master of Science in Education (M.S.Ed.)

Concentrations:
- Principal/Supervisor
- Principal/Supervisor/School Administrator
- School Counseling
- Student Affairs and College Counseling
- Literacy
- Special Education

Special Education tracks include:
- Teacher of Students with Disabilities (TSD)
- Learning Disabilities Teacher Consultant (LDTC)
- Supervisor Endorsement or Autism/ABA

1. Applicant must be a certified teacher. (Does not apply to M.S.Ed. School Counseling and Student Affairs College Counseling, Autism/ABA or Autism.)
2. Possession of a baccalaureate degree with a satisfactory overall GPA per state requirements (see New Jersey Department of Education for details) and a 3.0 in the undergraduate major.
3. Two letters of recommendation related to the applicant’s competence for this graduate program and professional work.
4. Essay (500 words or more). For School Counseling and Student Affairs and College Counseling, the essay must discuss why social justice is important to the applicant and how the applicant forsees utilizing this training in his/her future career as a school counselor or student affairs professional. For all other M.S.Ed. programs the essay must explain why the applicant wishes to pursue the graduate program of their choice.
5. Students applying to the M.S.Ed. School Counseling and M.S.Ed. Student Affairs and College Counseling programs must participate in a group interview.
6. Students in the M.S.Ed. Special Education/Supervisor and L.D.T.C. tracks must submit a letter from their administrator stating that they have 3 years of full-time teaching experience in a public or an NJ approved private school for students with disabilities.

Note: Upon completion of the Principal/School Administrator/Supervisor Program, you must provide documentation evidencing completion of five years of successful educational experience under a valid provisional or standard New Jersey or equivalent out-of-state certificate to be eligible for the endorsement.

Master of Science in Education (M.S.Ed.)

Speech-Language Pathology

1. Submit a completed application through the Communication Science and Disorders Centralized Application Service (CSDCAS (http://www.csdcas.org/csdcas-student-page)) along with the signed S.L.P. Communication Standards form and 550 application fee submitted to Monmouth University.
2. Possession of a baccalaureate degree with a satisfactory overall GPA per state requirements (see Web site for details) and a minimum 3.0 GPA in the undergraduate major.
3. GRE scores (taken within the last five years). Students who hold a master’s degree or higher from an accredited institution are not required to submit GRE scores.
4. Essay (500 words or more) as indicated in CSDCAS.
5. Two professional letters of recommendation from those who know the student and can address the student's ability to complete graduate study.
6. Résumés are recommended but not required.
7. Candidates must be able to communicate effectively in order to meet ASHA’s standards of clinical competence. Specifically, successful candidates “must have demonstrated communication skills sufficient to achieve effective clinical and professional interaction with clients/patients and relevant others.” Source: (http://www.asha.org/Certification/2014-Speech-Language-Pathology-Certification-Standards)2014 Standards for the Certificate of Clinical Competence in Speech-Language Pathology. Applicants must complete and submit the Monmouth University SLP Communications Standards form.
8. Completion of eighteen (18) credits of speech-language pathology prerequisite courses. Applicants must also fulfill all ASHA requirements listed on the ASHA Web Site (http://catalog.monmouth.edu/graduate-catalog/graduate-admission/graduate-program-admission-requirements-program-consideration/20https://www.asha.org/Certification/Course-Content-Areas-for-SP-L Stan-Standards).

Doctor of Education (Ed.D.)

1. All applicants must have an earned master's degree in education, business, or related field. Official transcripts are required from each institution in which bachelor's and master's level credits were earned.
2. Applicants must have a minimum GPA of 3.25 out of 4, in a nationally accredited Master’s Program.
3. Applicants must provide evidence of having taken the Verbal, Quantitative, and Analytical writing tests of the Graduate Record Examination (GRE) or the Graduate Management Admissions Test (GMAT), the Law School Admission Test (LSAT) or the Miller Analogies Test (MAT) within the last five years. Other exams may be considered.

4. A current resume/curriculum vitae should outline the applicant’s educational background, employment history, professional activities, and other activities that provide support for admission.

5. Two letters of recommendation addressing the applicant’s readiness for doctoral study.

6. A two-page personal statement describing the applicant’s preparation for study in the program and personal objectives for graduate study.

7. Candidates may be selected for an interview by one or more members of the advisory board to determine the candidate’s level of interest, aptitude, and career goals.

8. At or near the time of their interview, candidates may be asked to provide an onsite writing sample to be evaluated by the admission committee.

**Master of Science in Nursing (M.S.N.)**

**Specializations:**
- Adult-Gerontological Primary Care Nurse Practitioner
- Family Psychiatric and Mental Health Nurse Practitioner
- Family Nurse Practitioner
- Forensic Nursing
- Nursing Administration
- Nursing Education
- School Nursing

1. Possession of a B.S.N. from an accredited program, with a minimum 3.0 GPA. R.N. students with a baccalaureate degree other than nursing may be admitted into the “bridge” program.

2. A current New Jersey R.N. license and one year of work experience as a registered professional nurse. For A.P.N. tracks one year of experience in the enrolled specialty track is required before beginning the clinical specialty.

3. A personal statement (one to two pages) outlining professional goals.

4. Two letters of recommendation.

5. A college-level course in health assessment. (An appropriate continuing education course may be substituted at the program director’s discretion.) This requirement does not apply to the Nursing Administration concentration.

6. Proof of a current $1,000,000 to $3,000,000 liability and malpractice policy.

7. Résumé.

**R.N. to M.S.N. Direct Program**

Students who are interested in pursuing this program must apply to a Master of Science in Nursing program and fulfill all admission requirements after the completion of the Undergraduate Certificate in Nursing.

**Master of Science Physician Assistant (M.S.)**

1. Submit a completed Central Application Service for Physician Assistants (CASPA) application. Only applicants whose files are complete and verified by January 15 will be considered for admission. All supporting documents must also be received by January 15.

2. Possession of a baccalaureate degree from a regionally accredited college or university.

3. A minimum cumulative G.P.A. of 3.0 on a 4.0 scale from all institutions and a minimum 3.0 in prerequisite courses.

4. Successful completion of the following prerequisite courses with a grade of “C” or better: Human Anatomy and Physiology I and II; Chemistry I and Chemistry II; Biology I, Microbiology (all science courses must have laboratory component); General Psychology; and any one of the following math courses: precalculus, calculus, or statistics.

5. Students who received AP or IB credit for prerequisites must send scores directly to Monmouth University (the code for reporting scores to Monmouth is 2416).

6. A minimum of 200 documented hours of shadowing/volunteering/clinical work experience preferably with a PA with direct patient contact or volunteer hours exceeding the minimum of 200 hours documented by completed clinical hours documentation forms.

7. Complete the Graduate Record Examination (GRE) in the past five years. There is no specific score needed for consideration, however, competitive applicants have scores above the 50th percentile in each of the three areas; Verbal, Quantitative and Analytical Writing.

8. Signed Technical Standards Acknowledgement and a $50 Monmouth University application fee.

9. Personal interview with the Admissions Committee during which you are required to indicate that you have researched the profession and you can articulate why you want to be a PA.

10. Complete a background check prior to matriculation.

**Master of Science in Athletic Training (M.S.)**

1. All applicants must possess a bachelor's degree from a regionally accredited college or university.

2. Applicants must have a cumulative grade point average (GPA) of 3.0 or above on a 4.0 scale and a minimum GPA of 3.0 in prerequisite courses.

3. Successfully complete the following prerequisite courses with a grade of “C” or better: Human Anatomy and Physiology (1 and 2), Biology, Chemistry, Physics, General Psychology, Medical Terminology, and Statistics. Note: all science courses must have a laboratory component.

4. A minimum of 50 hours of shadowing/clinical experience under the direction of a certified and state licensed athletic trainer. Clinical observation hours must be complete upon matriculation.

5. Submit two recommendation forms (through ATCAS), with one from a certified athletic trainer with whom the student completed his/her shadowing/clinical experience.

6. Submit a letter of intent detailing their desire for entry into the M.S.A.T. at Monmouth University. The letter should include a description of how they became interested in the profession of athletic training and their goals for attaining and utilizing the degree in the future.
7. Possess essential skills, abilities, and aptitudes, known as technical standards necessary to complete the program's curriculum. Applicants who can meet these requirements with reasonable accommodations are encouraged to contact the Department of Disability Services for Students, (dds@monmouth.edu) phone: 732-571-3460. The essential skills required include: Observation, Communication, Sensory and Motor, Intellectual-Conceptual, Integrative, and Quantitative Abilities, and Behavioral and Social Attributes.

8. Complete a personal interview with the M.S.A.T. Admissions Committee.

9. The profession of athletic training is concerned with the safety and well-being of all people. Athletic trainers work with diverse populations, who may be susceptible to abuse. State licensure and practice acts require that all licensed athletic trainers are compliant with federal/state background checks, fingerprints and in some cases random drug testing. Prior to matriculation: all students will satisfactorily complete a background check. Prior to Clinical Practice: all students are required to obtain fingerprints and health information/immunizations as required by each clinical site.

Doctor of Nursing Practice (D.N.P.)

1. Applicant must be a graduate of an accredited Master's in Nursing program or a related field (i.e., M.B.A., M.P.H., M.H.A.).
2. Possession of an active R.N. license.
3. Certification in a specialization is preferred.
4. Must have a minimum of GPA of 3.2 or higher on a 4.0 scale.
5. Currently employed.
6. Statement of vision of her/his leadership role to improve healthcare outcomes.
7. Résumé that includes details of current practice.
8. Two professional and/or academic letters of recommendation.
9. Official transcripts from all previous college work.
10. Telephone or in person interview may be a part of the admission process.
11. Current liability and malpractice insurance of $1,000,000 to $3,000,000.
12. After admission, prior to starting classes, students must submit to the School of Nursing and Health Studies a certificate of good health from a primary care practitioner, including a health history and physical examination with associated laboratory studies, immunizations, and criminal background checks in accordance with the special requirements of affiliation contracts with clinical agencies.

Graduate Endorsements:

- School Nursing
- School Nursing - Non-Instructional

Graduate Certificate in Forensic Nursing

1. Possession of a baccalaureate degree with a minimum 2.75 GPA.
2. A current New Jersey R.N. license, a year of experience as a registered nurse, and proof of a current $1,000,000 to $3,000,000 liability and malpractice policy.

Post-Master's Certificates:

- Adult-Gerontological Primary Care Nurse Practitioner
- Family Psychiatric and Mental Health Nurse Practitioner
- Family Nurse Practitioner

1. Possession of a baccalaureate degree with a 3.0 GPA and a master's degree in nursing.
2. A current New Jersey RN license, a year of experience as a registered nurse in the specialty track and proof of a current $1,000,000 to $3,000,000 liability and malpractice policy.
3. A personal statement (one or two pages) outlining professional goals.
4. Two letters of recommendation.
5. A college-level course in health assessment. (An appropriate continuing education course may be substituted at the program director's discretion for the nursing practitioner tracks.)
6. Résumé.