## **APPLICATION PROCESS**

The Free Application for Federal Student Aid (FAFSA) is the primary application for all federal financial aid programs; no supplementary applications are required. Students must apply online (https://www.fafsa.gov).

The FAFSA is completed each year using the student's and, as applicable, their spouse's federal income tax data and should also include Monmouth University's Title IV School Code (002616). Where possible, students should utilize the Data Retrieval Tool (DRT) on the FAFSA to import their tax information directly from the IRS's database into the FAFSA; once income data has been imported no changes to that data should be made. Completed FAFSAs may be submitted to the U.S. Department of Education on or after October 1, 2019 and before June 30, 2021 for the 2020-21 academic year.

Financial data provided on the FAFSA will be forwarded electronically to the University and will be the basis for the creation of the student's financial aid package. The financial aid package will be electronically communicated to the student via the Financial Aid Award Letter; newly enrolling students will receive the award letter at the email address supplied on their application for admission, while continuing students will receive their award letter via e-mail to their University e-mail address. Continuing students may also review their financial aid package at any time on Self-Service section of the financial aid website. Students need not reply to the award letter email unless they are declining or reducing some portion of the aid being offered.

Generally, the initial offer of financial assistance delineated in the award letter is non-negotiable. The financial aid package may, however, be altered as a result of one or more of the following conditions:

- · Changes in the student's enrollment (i.e., credit hours) status
- · Lack of satisfactory academic progress
- · Receipt of financial aid from an outside source
- · Discrepancies noted as a result of the verification process