

ACADEMIC SUPPORT SERVICES

The Center for Student Success

The **Center for Student Success (CSS)** provides academic and career counseling for all students. Academic advising for undergraduate **transfer students** is coordinated in the CSS. The Center administers Monmouth's Early Warning System (MEWS) for several student populations including first year students, athletes, and **undeclared sophomores**. MEWS is used to identify students who are experiencing academic difficulty and connects them to their advisors and/or appropriate learning resources across campus. Advising for undeclared sophomores is designed to help with exploration of different majors while taking courses that satisfy degree requirements. Students are required to declare a major no later than the end of sophomore year. Additionally, throughout the year, the CSS offers numerous workshops related to academic, personal, and career topics.

Career Development offers many services and resources in order to assist students with career exploration, career planning, part-time employment, internships, experiential education, and job placement. Students are provided assistance in exploring their career values, interests, and skills.

All students have the opportunity to attend career fairs and meet with many prospective employers who visit the University at the invitation of **Career Development**. In preparation, students are given both in-person career coaching services and online tools to support students. In order to maintain close ties between the University and its students after graduation, Monmouth continues to offer these services to alumni. Job opportunities are available to students and alumni through Handshake (<https://www.monmouth.edu/career-development/student-handshake-account/>), (<https://www.monmouth.edu/career-services/hawks-career-link/>) our online job board.

The CSS provides administrative support for the **Experiential Education** requirement. Please refer to the *Experiential Education Requirements* section of this catalog for a complete description of the requirement and the related Web site.

The **Office of Service Learning and Community Service** provides students with information about service learning and volunteer opportunities in nonprofit agencies, schools, and governmental organizations. Through service learning and volunteering, students can explore their personal, career, and intellectual potential while increasing their knowledge of community needs.

Student Success Services

Student Success Services, including Tutoring and Writing Services and the Math Learning Center, provide personalized academic assistance. Students may be referred by professors, may be required to attend as a result of placement testing, or may come voluntarily.

Tutoring and Writing Services

Located in the Center for Student Success, **Tutoring and Writing Services** provides free, personalized academic assistance to all students of the University. Students may be referred by faculty members and advisors or may come voluntarily.

Graduate level content-specific tutoring by peer tutors is available for general education M.B.A. classes such as financial and managerial accounting, statistics, economics, business finance, etc. Academic coaches offer weekly, one-on-one sessions focusing on executive functioning skills such as time management, note taking, test taking, and college level reading strategies. In addition, academic skills workshops on strategies for college success are offered throughout the semesters and are open to all graduate students. For more information, please contact **Tutoring Services** at 732-263-5721, by email (tutoringservices@monmouth.edu), or by visiting the Tutoring Services Web (<http://www.monmouth.edu/tutoring/>) site.

Peer, professional, and faculty writing assistants are available to help students with all stages of the writing process, from the initial drafting of the assignment through the final stages of editing and proofreading. Writing Services also offers assistance with grammar and punctuation skills and documentation styles. For more information, please contact **Writing Services** at 732-571-7542, by email (writingservices@monmouth.edu) or by visiting the Writing Services Web site (<http://www.monmouth.edu/writing/>).

Peer-Assisted Learning (PAL) is a peer-facilitated academic assistance program designed to help students succeed in traditionally difficult courses. PAL sessions are regularly scheduled, informal review sessions that involve collaborative learning activities through which students can clarify course concepts and practice the types of study strategies that will help them truly master the information and skills required by the target course. Professors will notify students if their course has PAL support. For more information about PAL, please call 732-571-3637 or visit the PAL Web site (<http://www.monmouth.edu/SI/>).

The **Math Learning Center**, located in Howard Hall room 203, provides students with assistance in all levels of mathematics. Peer tutors are available to help students solve problems and to review concepts. In addition, students may use the Center to do homework assignments or to study for tests while having a student tutor available. For more information, contact the Department of Mathematics at 732-571-4461.

Disability Services

At Monmouth University we believe a supportive environment contributes to a students' success. Accommodations are available to qualified students with disabilities through the Department of Disability Services (DDS).

To begin the process of applying for services, students should complete the Confidential Registration Form (<https://www.monmouth.edu/disability-services/current-students-2020/>) located on the DDS website and submit appropriate documentation (<https://www.monmouth.edu/disability-services/documentation-guidelines/>). Please see the DDS webpage for details about documentation requirements. Students should contact the DDS office at dds@monmouth.edu and/or (732) 571-3460 with any questions related to eligibility of services.